



## **RESEARCH FELLOW**

### **Nevada (Las Vegas)**

#### **Position Summary: Research Fellow**

The Kenny Guinn Center for Policy Priorities (“Guinn Center”) is a nonprofit (501c3), independent (bipartisan) policy research center focused on delivering data-driven analysis of critical policy issues that advance solutions toward a vibrant Nevada and Intermountain West region.

The Research Fellow is charged with supporting research and data collection and analysis on a wide range of topics (e.g., health, education, housing, energy, urban studies, economic development, natural resource management) and for contributing to a full range of outreach and engagement activities. The Research Fellow will be responsible for conducting rapid-response and long-term analysis of data and programs, as well as developing and writing policy papers and testimonies of various lengths and formats for a variety of audiences.

The ideal candidate is a self-starter (with nonprofit experience) with demonstrated success in conducting research, organizing public engagement and outreach activities, and communicating effectively to a broad audience.

#### **Primary Responsibilities**

##### **1. Research and Analysis**

- Collect original and secondary data
- Analyze emerging public policy issues and trends and produce Guinn Center policy publications including issue briefs, white papers, conference papers, presentations, and testimony, using primary and secondary research sources.
- Represent the Guinn Center in high-visibility forums, including meetings with elected officials, policymakers, issue experts and stakeholders, national conferences, and the media.

##### **2. Public engagement and outreach**

- Manage existing and build new relationships with community partners.
- Help plan and organize events to share Guinn Center research.
- Help plan and manage working groups across many stakeholders.

#### **Qualifications**

The ideal candidate will possess the following skills and experience:

- Graduate degree in relevant field (e.g. statistics, public policy, public administration, housing, education, urban studies, public health, natural resource management)
- 3-5 years of professional experience.

- Extensive and strong writing ability, including developing and writing articles, studies, reports, or other publicly available documents.
- Ability to conduct research using qualitative and quantitative methods (e.g., ability to run multivariate regression using STATA is a plus).
- An ideal candidate would have experience producing podcasts and original videos
- Self-starter with significant experience working in non-profit environment.
- Strong project management skills suited to a dynamic work environment with multiple ongoing responsibilities, tight deadlines, and expectations for high-quality work.
- Experience communicating policy ideas in public settings such as coalition meetings, legislative hearings, conferences, and with the media.
- Highly-organized, attentive to detail, goal-oriented, and capable of multi-tasking.
- Ability to work independently with minimum direction.
- Ability to think independently and uphold the (politically) independent nature of the organization.
- Flexibility for occasional travel (limited to Nevada and the Intermountain West region)

### **Salary and Benefits**

Competitive salary plus benefits. Opportunity for growth. Equal Opportunity Employer. Position is based in Las Vegas. The Kenny Guinn Center for Policy Priorities is a 501 (c)(3) policy research center focused on providing data-driven solutions to decision makers in Nevada and the Intermountain West. For more information, please visit [www.guinncenter.org](http://www.guinncenter.org).

### **To Apply**

This position is open until filled. To apply, send resume/cv (including list of publications), cover letter with salary requirements, 3 references, and two relevant writing samples to: [nbrune "at" guinncenter.org](mailto:nbrune@guinncenter.org). Subject line: **Research Fellow**.