



## INTERNSHIP OPPORTUNITY

### About us

The Kenny Guinn Center for Policy Priorities is an independent, statewide policy research center that seeks to improve the quality of policy discussions and public debate about the critical issues facing our state and the Intermountain West region. We do this by providing fact-based, data-driven analysis to decision-makers in the public and private sectors. The Guinn Center is not an advocacy organization. For more information, please visit our website at [www.guinncenter.org](http://www.guinncenter.org).

### Position Detail

The Guinn Center is looking for a part-time intern (12 hrs/wk) who will have an opportunity to work at a new organization. The successful applicant will be engaged in the following activities:

- Research policy issues (including education, social policy, tax policy, economic development, water)
- Attend legislative hearings during the 2017 Legislative Session, take notes, and contribute to the Guinn Center's Legislative Flash 101
- Author original blogs and contribute to the Guinn Center's blogs
- Help organize public engagement events (which could involve mundane tasks such as printing name tags and handouts, and assembling packets)
- Help manage communications strategy and social media, and
- Support senior leadership

### Requirements/Qualifications

A successful applicant will:

- Be open-minded (we're a BIPARTISAN think tank)
- Have excellent writing and communications skills, and be able to meet deadlines
- Have a general understanding of/interest in policy issues affecting Nevada/Intermountain West
- Have previous research, data and/or outreach experience
- Have command of Powerpoint and Excel and feel comfortable creating graphs and charts
- Feel comfortable interpreting numbers/data
- Consider himself/herself highly independent and able to operate in an environment with limited management
- Be able to work productively in an open, collaborative space (our office is at Switch's Innevation Center, 215 & Decatur)
- Be able to pass a background check and enjoy free coffee/tea

### To Apply

Please send a writing sample, a resume, and the names/contact information of three references to Dr. Nancy E. Brune at [nbrune@guinncenter.org](mailto:nbrune@guinncenter.org). Phone inquiries welcome at 702-522-2178.